



SITE PLAN (COMMERCIAL, MULTI-FAMILY) REVIEW CHECKLIST

Community Development Department ♦ 80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX ♦ Office Hours: Monday - Friday 7:30 AM - 4:00 PM

- ☐ Land Use Application
- ☐ Cover letter to include a detailed project description, proposed phasing, etc.
- ☐ Application Fee
 - 0.50 acres or less \$500.00 + \$50.00 per lot or unit
 - 0.50 to 2 acres \$750.00 + \$50.00 per lot or unit
 - 2.01 to 10 acres \$2,000.00 + \$50.00 per lot or unit
 - 10.01 to 20 acres \$5,000.00 + \$45.00 per lot or unit
 - 20.01 acres or more \$7,500.00 + \$40.00 per lot or unit
- ☐ Legal Description
- ☐ Vicinity Map
- ☐ Title Report aka "Plat Certificate" (**current within 30-days of submittal**)
- ☐ Environmental Checklist, if necessary (signed and dated, 5 copies, applicable fee)
- ☐ Building Elevations, including proposed building colors and materials (3 copies)
- ☐ Landscaping Plan (4 copies)
- ☐ Preliminary Site Plan (6 full size copies and 1 reduced to 11 x 17") to include:
 - The name or title of the site plan;
 - The date, north arrow, and approximate engineering scale as approved by the Planning Department (e.g. 1" = 20', 1" = 30', 1" = 40', 1" = 50', 1" = 60', etc.)
 - Property lines and dimensions;
 - Drainage channels, water courses, marshes and ponds;
 - Existing and proposed structures and setbacks;
 - The location of existing driveways;
 - All easements and uses;
 - Existing and proposed utilities services;
 - Fire hydrant location and distance; and
 - Five-foot contour lines.
- ☐ Preliminary street profile together with a preliminary grading and storm drainage plan, if necessary (4 full size & 1 reduced to 11 x 17")
- ☐ Traffic Impact Analysis (4 copies, if required)
- ☐ Geotechnical Report (4 copies, if required)
- ☐ Critical Areas Analysis and preliminary mitigation plan (4 copies, if required)
- ☐ Preliminary Drainage Report and Plan (4 copies, if required)
- ☐ Preliminary Grading and Utilities Plan (4 copies, if required)